

Back-To-School Online Registration

Available August 2nd!

Save time and fill out forms online!

If you do not have internet access: Computers are available at each building and at the District Office during normal business hours. You must have a Parent Portal account to access the forms.

If you do not have a Parent Portal Account or have questions, please contact your school office. You will need a valid email address to set up a Parent Portal Account.

Step 1. Login to Parent Portal <https://sdm.sisk12.com/ch360>

Step 2. Select 2018-19 school year (use the year icon to select year)



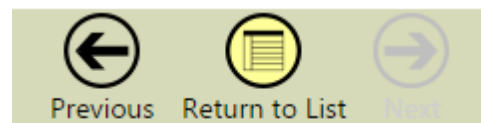
Step 3. Select **Online Registration (Pink Tile)**

You will notice the forms are listed as 'Family' and 'Student'. Family Forms change the information for all students listed in your family. Student Forms will only change data for the individual student. The students will be listed separately. Only students who are enrolled will show. Contact the school office if a student is missing. DO NOT select submit.

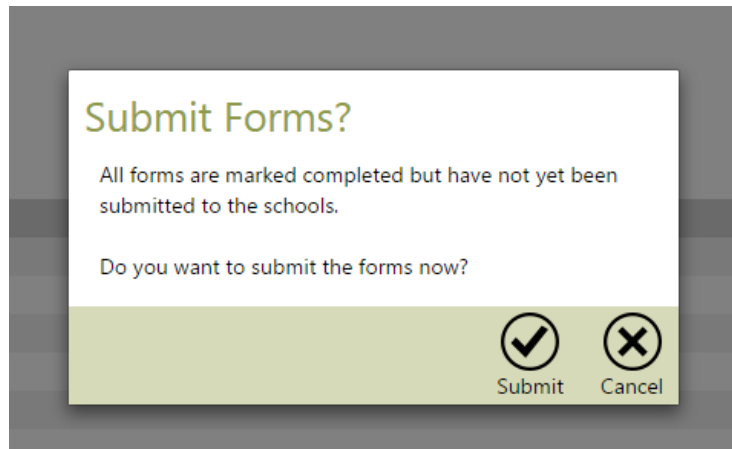
Step 4. Select **EDIT** to complete the form

Step 5. Select **'I have completed this form'** before moving to next form.

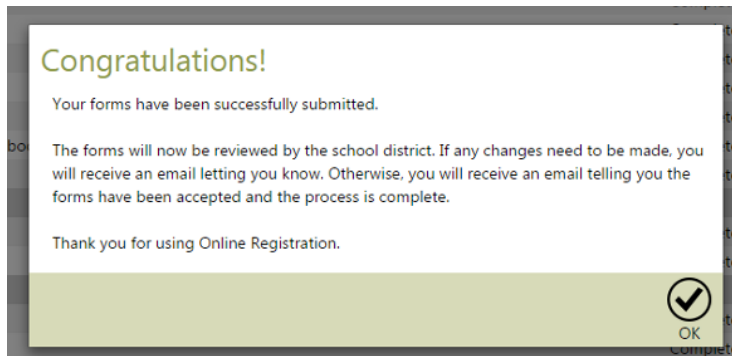
Use the **arrow buttons** on the form to move to next screen-- **NOT** internet arrow buttons, internet arrow buttons may kick you off portal.



Step 6. Once the forms have been marked 'completed' on the main registration page the 'Submit Forms' option will appear. Choose Submit if finished. DO NOT choose submit if a student is missing on the registration list.



Step 7. The following will appear if the submission was successfully completed.



Please contact your school office or agraves@chillicotheschools.org for assistance.

CHS: 660-646-0700 CMS: 660-646-1916 Dewey School (Formerly Central) 660-646-4255

Field School 660-646-2909 Chillicothe Elementary Learning Center 660-240-3316