

## CHILLICOTHE R-IISCHOOL DISTRICT

### Members:

Michael Leamer-President  
Paul Thomas-Vice President  
David Meneely-Treasurer  
Robin Westphal-Member

Julie McCoy-Member  
David Williams-Member  
Randy Constant-Member

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### Regular Board Meeting July 20, 2010

A regular meeting of the Board of Education of the Chillicothe R-II School District was held at the Administrative Office, 1020 Old Hwy 36 West, in the city of Chillicothe, state of Missouri, on July 20, 2010 at 6:30 p.m.

Members Present: David Williams, David Meneely, Michael Leamer, Julie McCoy, Robin Westphal, Randy Constant and Paul Thomas arrived at 6:35 p.m.

Also Present: Dr. Linda Gray Smith, Pam Fetter, Ron Wolf, Roger Wolf, Jayme Caughron, Tony Perry, Philip Pohren, Pam Brobst, Melanie Rucker, Mary Posch Pauley, Laura Schuler (C-T), Tom Tingerthal (KCHI), and Heather Deshayes.

### **CALL TO ORDER**

Board President Michael Leamer called the meeting to order at 6:33 p.m.

### **APPROVAL OF AGENDA**

Mr. Williams made a motion to approve the agenda as presented. Mr. Constant second. Motion carried 6-0.

### **WELCOME & PUBLIC COMMENTS**

Mr. Leamer welcomed all administrators, staff and community in attendance. Mr. Leamer asked those present to join him in reciting the Pledge of Allegiance. He then opened the floor for public comments. Hearing no comments, Mr. Leamer proceeded to the Report to the Board.

### **REPORT TO BOARD**

#### Summer School Report

Pam Brobst discussed with the Board the summary of summer school. Attendance was slightly lower, as anticipated due to no vo-tech classes being offered, however, the numbers were in line with previous years with higher numbers in the lower elementary.

Assessment Program, Even Start Program and Media Center Report. Mr. Constant. made a motion to approve all three items and Mrs. Westphal seconded. Motion carried 7-0

#### Smart GOAL Review

Tony Perry of Chillicothe High School presented a power point presentation focusing SMART Goals for the 2009-2010 school year Board and identified their SMART Goals and the steps that were taken to achieve them. This focus on academic success requires building leadership teams to establish benchmarks of success as well as classroom assessments to gauge improvement. Review of implementation of Friday school and Sting Time. Mr. Perry reported a success by showing decrease in "F" grades 63% from 2007-2010. Smart GOALS met. Reading Smart GOAL - increased reading levels for freshman and sophomores by participation in this program and culture change. Initial goal was 10% actual numbers showed over 23% of Fresh/Sophomores that were more than 2 years below reading level showed improvement of at least one year.

### Facilities Committee

Dr. Smith presented to the Board a communication plan for the purpose of communicating accurate information to the public and to staff members with message points to help distribute consistent information. A committee will present to the Board at August Board Meeting. Bids are due back August 1st will review at August Board Meeting.

## **OLD BUSINESS**

### Policy Updates

(See notes under 2009-10 Handbook Revisions)

### Facility

Dr. Smith brought back discussion on the Middle School fire alarm system that was tabled last month. No motion was made.

Dr. Smith presented to the Board one bid proposal from Gastineau Electric Company for the installation of a fire alarm system at the Middle school. The total cost of the project will be \$116,996.49. After a brief discussion, Mr. Thomas made a motion to table the bid for the middle school fire alarm system until further information can be obtained. Mr. Constant second. Motion carried 7-0.

### Budget Revision

Mr. Meeley reviewed a graph that indicated year end of a deficit. A discussion ensued with the Board recommending an initial reduction in budget of over \$400,000.

### Reduction Plan

Mr. Meeley stated the cost reductions boiled down to three items - standardize, centralize, and specialize. He reviewed the reduction list for discussion. The total cost savings identified was \$426,546. Dr. Smith recommended that the Board accept the 2010-2011 budget reductions plan as outlined by the committee presented. Mrs. McCoy made a motion to accept the 2010-2011 budget reductions as recommended. Mr. Constant second. Motion carried 7-0.

### Revised Budget

Dr. Smith recommended that the Board amend the 2010-2011 budget to reflect budget reductions presented. Mrs. Westphal made a motion to amend the 2010-2011 budget to reflect budget reductions presented as recommended. Mr. Meeley second. Motion carried 7-0.

## **NEW BUSINESS**

### Consent Agenda

Mr. Williams made a motion to approve the consent agenda. Mr. Constant second. Motion carried 7-0. Items on the consent agenda included:

- 1) Minutes of the May 18<sup>th</sup> Board Meeting and Executive Session
- 2) Payment of bills totaling \$653,406.89

Mrs. Westphal made a motion to approve the Administrative reports. Mr. Meeley second. Motion carried 7-0. Items on the consent agenda included:

4) Administrative Reports - Dr. Smith added to her report that our District was chosen to present at the DESE Superintendent Conference to showcase our data boards. In addition, compliments were discussed about the clean up at Central school.

4) Fund II Transfer. Mr. Williams made a motion to approve the Fund II Transfer. Mr. Thomas second. Motion carried 7-0.

### Financial Report/General Ledger (information)

Dr. Smith reviewed with the Board the Monthly Finance Statement that showed expected and actual amounts for the month of June. It was noted that the assessed value was incorrect. This amount was less and the tax levy was set based on the higher amount. This changed the actual.

The amount expected from the state was much less in actual dollars. This trend will continue.

#### Approve 2009-10 Handbook Revisions

Dr. Smith recommended that the Board approve the 2009-10 Handbook Revisions. After a brief discussion, Mrs. McCoy made a motion to approve the 2009-10 Handbook Revisions. Mr. Williams second. Motion carried 7-0. Dr. Smith presented to the Board updates to the policies. She stated that this was the third reading of the policies and is seeking approval on the revisions. Mr. Leamer commented on "Out of School Conduct" policy. He recommended removing the word "hearsay" for legal purposes. Mr. Leamer also suggested changing a sentence in regards to "upon unlawful arrest..." and requested adding, "Additional, any student who shall refuse to submit to a chemical test designated to indicate use of drugs or alcohol, when directed to do so by law enforcement or the juvenile office, shall be deemed to have admitted to illegally possessing or using alcohol or illegal drugs". Mr. Williams made a motion to accept the revisions and policy updates and suggested amendments to the MSBA Policies listed including the changes Mr. Leamer suggested as recommended. Mr. Constant second. Motion carried 7-0.

#### Finance

##### Approve Bids

Dr. Smith recommended that the Board approve the **Milk Bid** from Anderson Erickson. Mr. Williams made a motion to approve the Milk Bid from Anderson Erickson. Mrs. McCoy second. Motion carried 7-0. Dr. Smith recommended the Milk bid from Anderson Erikson - Williams, McCoy - passed

Dr. Smith recommended that the Board approve the **Bread Bid** from Interstate Bakery. Mr. Williams made a motion to approve the Bread Bid from Interstate. Mrs. McCoy second. Motion carried 7-0.

Dr. Smith recommended that the Board approve the **Fuel Bid** to continue to work with MFA without contracting ahead of time. Mrs. McCoy made a motion to approve the Fuel Bid to continue to work with MFA. Mrs. Westphal second. Motion carried 7-0.

##### Approve Meal Prices

Dr. Smith recommended that the Board approve increased meal prices. 5 cent increase for breakfast 10 cent for lunch, including student and adult prices. After a brief discussion regarding free and reduced lunches, Mr. Constant made a motion to accept the recommendation of Dr. Smith regarding the increased meal prices for the 2010-2011 school year. Mrs. Westphal second. Motion carried 7-0.

##### Financing for bus purchase

Dr. Smith recommended that the Board approve financing from State Bank for the purchase of a bus. Mrs. McCoy made a motion to accept the financing from State Bank for the purchase of a bus. Mrs. Westphal second. Mr. Constant abstained from voting. Motion carried 5-0. With one abstention.

##### Lease for city Athletic properties

Dr. Smith presented to the Board to enter into a Lease Agreement with the city of Chillicothe for property of the athletic properties at Danner Park. After a brief discussion, Mrs. McCoy made a motion enter into a Lease Agreement with the city of Chillicothe for property of the athletic properties at Danner Park. Mrs. Westphal second. Motion carried 7-0.

##### Transportation

Dr. Smith recommended that the Board approve the budget reduction recommendations from the transportation department due to funding cuts from the state. After a discussion regarding the route changes, Mr. Williams made a motion to approve the transportation budget reduction recommendations as outlined by Dr. Smith. Mr. Thomas second. Motion carried 7-0.

#### Surplus Property

Dr. Smith presented to the Board a proposal to sell a bus #21. Mrs. McCoy made the motion. Mr. Paul Thomas second. Motion carried 7-0.

#### Set Tax Rate Hearing

Dr. Smith presented that August 17th would be the date for the set tax rate hearing. Mrs. McCoy made the motion to set a date as August 17th as the Set Tax Rate Hearing. Mr. Constant second. Motion carried 7-0.

#### Grants

Dr. Smith recommended approval for an after school program. The multi-year grant is the Full-service Community School and Dr. Smith also recommended the Carol White Nutrition and Physical Education. A motion was made by Mr. Williams to apply for both the Full-Service Community School grant and the Carol White Nutrition and Physical Education grants. Mr. Constant second. Motion carried 7-0.

#### Policy

Dr. Smith presented to the Board FBA: Facility Review Committee

#### MSBA Fall Conference

Dr. Smith presented to the Board the dates...

#### CORRESPONDENCE

Mr. Leamer highlighted several items of correspondence received during the month.

#### PUBLIC COMMENT

Mr. Leamer opened the floor for public comments. Mr. Leamer thanked all that were involved in the project at Central School. Laura reported the CT www.mychillimo would be doing a special report this month on the project.

#### MOTION TO ENTER EXECUTIVE SESSION

Mrs. Westphal made a motion to enter into executive session as provided under Missouri Revised Statute, 610.021.03, for the purpose of employing, discussing and evaluating personnel, discussing real estate, and legal matters. Mr. Williams second. A roll call vote was taken. Mrs. McCoy – yea. Mr. Williams – yea. Mr. Constant – yea. Mrs. Westphal – yea. Mr. Meneely – yea. Mr. Thomas – yea. Mr. Leamer – yea. Motion carried 7-0 on voice vote. Meeting adjourned at 8:14 p.m.

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Michael Leamer, President

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Heather Deshayes, Secretary