

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

Tom Chapman, President  
Michael Leamer, Vice President  
Paul Thomas, Treasurer  
David Meneely, Member

Julie McCoy, Member  
Randy Constant, Member  
David Williams, Member

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### REGULAR BOARD MEETING

September 15, 2009

A regular meeting of the Board of Education of the Chillicothe R-II School District was held at the Chillicothe High School, 2801 Hornet Drive, in the city of Chillicothe, state of Missouri, on September 15, at 6:30 p.m.

Members present: Tom Chapman, Julie McCoy, David Meneely, David Williams, and Michael Leamer.

Members absent: Randy Constant and Paul Thomas.

Also present: Dr. Linda Gray Smith, Wade Schroeder, Tony Perry, Bill Shaffer, Linda Fox, Dee Gutshall, Penny Kennebeck, Philip Pohren, Jeanne Lair, Pam Fetter, Pam Chapman, Mary Pat Whiteside, Roger Wolf, Pam Brobst, Paula Grozinger, Jayme Caughron, Melissa Young, Tammy Price, Bryan Copple, Laura Schuler (C-T), Tom Tingerthal (KCHI), Kristi Newlin, and several members of the community.

### **CALL TO ORDER**

Board President Tom Chapman called the meeting to order at 6:30 p.m. Mr. Chapman asked those present to participate in reciting the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

Dr. Smith recommended an amendment to the agenda by removing items C & D under Report to Board. Mr. Williams made a motion to amend the agenda by removing Parents as Teachers and Migratory Services under Report to Board as recommended. Mrs. McCoy second. Motion carried 4-0. Mrs. McCoy made a motion to approve the amended agenda as presented. Mr. Williams second. Motion carried 4-0.

### **WELCOME AND PUBLIC COMMENTS**

Mr. Chapman welcomed all staff and community in attendance. He then opened the floor for public comments. Leroy Butts stood and thanked the Board for voting to discontinue the building project with the Concerned Christians of Livingston County.

### **REPORT TO BOARD**

#### Program Evaluations

Dr. Smith presented the monthly program evaluations for review. The program assessments for the month of September were:

- 1) English Language Learners – The goal of this program is to provide students with English language deficiencies equal access to district programs.
- 2) Early Childhood Special Education Program – The goal of this program is to provide early learning opportunities for preschool children ages 3-5 with special needs in one or more areas of function.

The evaluations indicated that all programs met the assessment criteria and Dr. Smith recommended approval. Mr. Williams made a motion to approve the program evaluations as presented. Mrs. McCoy second. Motion carried 4-0.

#### Board Goals: Indicators of Success

Dr. Smith presented a listing of goals that the Board adopted at their July 21<sup>st</sup> goal setting meeting. The Board listed a set of goals for each category, such as Facility, Finance, Technology, and Student Achievement, and a timeline for the goals to be met.

#### Middle School Status

Dr. Smith presented to the Board the monthly review of operations and student performance at the Chillicothe Middle School. The report detailed the attendance rate of 97.3%, discipline incidents, and the number of students carrying one or more failing grades. The report stated that there had been very few discipline incidents and the newly implemented BIST process seems to be working well.

### Community Facility Planning Committee

Dr. Smith updated the Board on the progress of the Community Facility Planning Committee. She stated that at the August 20<sup>th</sup> meeting there were fifty-five community members present. Participants listed in order of priority the facility-related issues they feel need to be address. Dr. Smith informed the Board that a letter is being distributed to the parents of students in each of the building to invite them to attend the next meeting which is scheduled for September 22<sup>nd</sup> at Field Elementary.

### Technology Update

Dr. Smith presented to the Board a technology update which was prepared by Assistant Superintendent Wade Schroeder. He stated that the district has been focused on learning, training, and implementing the new student information system. The process has been slow and in turn has delayed the implementation of transferring district computers from the old server to the new server system. Mr. Schroeder stated that when this process is complete, service and reliability of individual computers and the overall network will be greatly improved.

## **OLD BUSINESS**

### FINANCE: Amend 2009-10 Budget

Dr. Smith presented the 2009-10 Budget Document to the Board for approval. She stated that the budget had been revised to update current staff, the paid career ladder dollars, grant funds, additional tuition from out-of-district students, and the new autism and behavior management classrooms. Dr. Smith said that the district should be receiving the state aid payment at the end of the month which would further solidify the budget numbers, as would the collection of taxes in January. The budget will be revised each quarter: December, March, and June. The budget summary shows a budget deficit of \$200,059. Dr. Smith stated that the adoption of the 2009-10 budget document would set an approved spending plan for the operation and day-to-day fiscal transactions of the district and recommended board approval. Mrs. McCoy made a motion to approve the 2009-10 Budget Document as presented. Mr. Williams second. Motion carried 4-0.

## **NEW BUSINESS**

### Approval of Consent Agenda

Mr. Williams made a motion to approve the consent agenda. Mrs. McCoy second. Motion carried 4-0. Items on the consent agenda included:

- 1) Minutes of the August 18<sup>th</sup> Board Meeting and Executive Session.
- 2) Minutes of the August 18<sup>th</sup> closed Executive Session Meeting.
- 3) Minutes of the September 9<sup>th</sup> Special Board Meeting
- 4) Payment of Bills totaling \$521,611.91
- 5) Administrative Reports
- 6) Fund II transfer to cover contractual obligations thru September

### Financial Report

Dr. Smith presented to the board a Monthly Financial Statement for the month ending August 2009. Also included for comparison was the Monthly Financial Statement from August 2008. Ending balances for each fund are as follows:

Fund 1 -	\$1,956,002.95
Fund 2 -	(189,018.35)
Fund 3 -	249,323.47
Fund 4 -	<u>165,978.51</u>
	\$2,182,286.58

### Long-Term Substitute Teacher Pay

Dr. Smith submitted a proposal to the Board to approve long-term certificated substitute pay at \$100 a day for each day after the initial ten (10) for the same classroom teacher. She stated that the rationale behind the proposal is that after the 10<sup>th</sup> consecutive day, the substitute is creating the lesson plans and directing the class. She clarified that the first 10 days of substituting would be at the \$75/day rate and after the 10<sup>th</sup> consecutive day, the daily rate would increase to \$100/day. During the 2008-09 school year, four (4) substitutes worked for more than ten (10) consecutive days substituting for same teacher. After a brief discussion, Mr. Williams made a motion to approve the proposal to increase long-term substitute pay to \$100/day after the initial 10 consecutive days for the same classroom teacher. Mr. McCoy second. Motion carried 4-0.

### Contract Copeland Construction

Dr. Smith presented to the Board the contract between the District and Copeland Development & Construction Co for the construction of the new Vo-Ag building located at 10856 LIV 235, Chillicothe, Missouri. The contract price is \$1,607,204 for the construction of a 15,000 square foot Agricultural Education facility and includes all general

construction work, all mechanical work and all electrical work. The time frame to complete the project is estimated at 180 calendar days plus time extensions for weather and owner delays. The proposal does not include the dirt work or furniture for the classrooms. Dr. Smith stated that the contract had been reviewed by the district attorney and recommended Board approval. Mr. Leamer made a motion to approve the contract between the District and Copeland Development & Construction for the construction of the new Vo-Ag building at a cost of \$1,607,204 as presented. Mrs. McCoy second. Motion carried 4-0.

#### Grant Application

Dr. Smith presented to the Board a grant application submitted by Nancy Nowland to the Missouri Department of Conservation for a field trip to Pershing Park. Also submitted by Nancy Nowland was a grant application to Missouri Farm Bureau for \$250 to promote Ag in the Classroom. Dr. Smith stated that no additional funding would be required for the grants and recommended Board approval. Mr. Leamer made a motion to approve the grant applications as presented. Mr. Williams second. Motion carried 4-0.

#### Conflict of Interest Policy

Dr. Smith recommended that the Board approve Policy BBFA: Board Member Conflict of Interest and Financial Disclosure. She stated that Missouri law requires that the portion of policy BBFA dealing with the financial interest statement be adopted in an open meeting every other year by September 15. A certified copy of the policy/resolution must be sent to the Missouri Ethics Commission within 10 days of the adoption. Mr. Williams made a motion to approve policy BBFA as presented. Mrs. McCoy second. Motion carried 4-0.

#### Test Data Review

Dr. Smith recommended that the Board schedule a special meeting to review district testing information and building SMART goals. After consulting their schedules, it was agreed that the Board would meet on Monday, October 26<sup>th</sup> at 11 o'clock. Mrs. McCoy made a motion to schedule a special meeting for October 26<sup>th</sup> at 11 o'clock to review test data and SMART goals. Mr. Leamer second. Motion carried 4-0.

#### Board Training

Dr. Smith recommended that the Board also schedule a time for the MSBA Board Self Evaluation Training. It was agreed that the Board would meet on October 12<sup>th</sup> at the Grand River Inn at 6 o'clock for the Board Training.

#### MSBA Fall Conference

Dr. Smith reminded the Board that the MSBA Fall Conference is October 22 – 26<sup>th</sup> at Tan-Tar-A. Members wishing to attend should contact the board secretary to make arrangements.

### **CORRESPONDENCE**

The board received several letters of correspondence throughout the month.

### **PUBLIC COMMENTS**

Mr. Chapman opened the floor for public comments. Jerry Durbin addressed the Board with concerns regarding the classrooms at the middle school. Julie McCoy thanked everyone for their help in making the Tour of Missouri a success.

### **MOTION TO ENTER EXECUTIVE SESSION**

Mr. Williams made a motion to adjourn to executive session as provided under Missouri Revised Statute, Section 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, and legal matters. Mr. Leamer second. A roll call vote was taken. Mrs. McCoy – yea. Mr. Williams – yea. Mr. Leamer – yea. Mr. Chapman – yea. Motion carried 5-0 on voice vote. Meeting adjourned at 6:55 p.m.

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Tom Chapman, President

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Kristi Newlin, Secretary

