

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Michael Leamer, President
Paul Thomas, Vice President
David Meneely, Treasurer
Robin Westphal, Member

Julie McCoy, Member
David Williams, Member
Randy Constant, Member

Regular Board Meeting May 18, 2010

A regular meeting of the Board of Education of the Chillicothe R-II School District was held at the Administrative Office, 1020 Old Hwy 36 West, in the city of Chillicothe, state of Missouri, on May 18, 2010 at 6:30 p.m.

Members present: David Williams, Michael Leamer, Paul Thomas, Randy Constant, Julie McCoy, Robin Westphal, and David Meneely.

Also Present: Dr. Linda Gray Smith, Wade Schroeder, Ron Wolf, Roger Wolf, Jayme Caughron, Pam Fetter, Tony Perry, Bill Shaffer, Penny Kennebeck, Bryan Copple, Philip Pohren, Paula Grozinger, Amy Cordray, Charlotte Miller, Richard King, Dorothy King, Jim Grozinger, Cindy Baker, Donna Reeter, Diana Grouse, Valerie Spears, Delores Carpenter, Cheryl Wood, Sheila Cook, Tom Beedle, Cathy Gillespie, Dana Melton, Katie Donoho, Connie Quigley, Chris Mason, Gary Huckaby, Cookie Huckaby, Jim Ruse, Mary Ellen Kincaid, Sheila Scott, Gary Eide, Adam Gaston, Kathy Rinehart, David Goodwin, Larry Gastineau, John DeBey, Chad Dudley, Bryan McKay, Joseph Pope, Dennis Sturguess, Frank Whitte, Kenny Estes, Rick McCully, Johnnie McLean, Diana Mapel, Norman Gregg, Mike Lair, Jeanne Lair, Carl Maasdam, Cecil Leach, Marlene Paulus, Anne McKiddy, Gary Reeter, Don O'Dell, Terria Cox, Katherine Gibson, Debbie Goodwin, Pam Gabel, Melinda Kimmis, Shirley Gupton, Karen Thomas, Anne Jeschke, Tom Tingerthal (KCHI), Laura Schuler (C-T), and Kristi Newlin.

CALL TO ORDER

Board President Michael Leamer called the meeting to order at 6:31 p.m.

APPROVAL OF AGENDA

Mr. Constant made a motion to approve the agenda as presented. Mrs. McCoy second. Motion carried 6-0.

WELCOME & PUBLIC COMMENTS

Mr. Leamer welcomed all administrators, staff and community in attendance. Mr. Chapman asked those present to join him in reciting the Pledge of Allegiance.

EmPOWER PLANT PRESENTATION

Seventh graders from Chillicothe Middle School participated in a community problem solving curriculum sponsored by the Heartland Foundation in St. Joseph. They received a grant to allow participation and to fund a project. The student leaders for this project were Ridge Maasdam, Matt Shaffer, Hannah Leamer, and Lindy Saunders. The students presented to the Board their project entitled "Extreme Makeover Lunchroom Edition". They were led by coaches Melanie Rucker, Shanda Wagers, and Lance Harvey. A PowerPoint presentation showed the makeover of the cafeteria where the students painted words on the walls, such as thoughtful, respect, responsible, and honest.

RECOGNITION OF RETIREES

Dr. Smith introduced sixteen (16) staff members that are retiring at the end of the 2009-10 school year. Each was honored for their years of service to the district with a plaque from the Board as well as a House of Representatives Resolution presented by Mike Lair. Those recognized were:

Cindy Baker – 28 years of service
Connie Dow – 21 years of service
David Goodwin – 27 years of service
Jim Grozinger – 26 years of service
Paula Grozinger – 17 years of service
Lila Long – 3 years of service
Mary Ellen Kincaid – 21 years of service
Diana Mapel – 17 years of service

Charlotte Miller – 22 years of service
Sheila Scott – 30 years of service
Jean Schottel – 30 years of service
Shelly Singleton – 34 years of service
Debra Cassity – 26 years of service
Rosemary Funk – 4 years of service
Judy Leach – 31 years of service
Kathy Rinehart – 33 years of service

CLEAN BUILDING RECOGNITION

Wade Schroeder, Asst. Superintendent, recognized custodial staff members who earned the cleanest building award as determined through two community walk-through evaluations. Each building was judged in the areas of grounds, foyer/hallways, restrooms, classrooms, offices, gymnasiums/cafeteria, air quality, custodial closets, and storage/boiler rooms. A total of 84 points was possible. 1st place honors go to Grand River Technical with a \$1000 bonus; 2nd place goes to Dewey with a \$700 bonus; and 3rd place goes to Garrison with a \$400 bonus. Field scored high and earned a \$50 bonus. The most improved building during the year was Central. Mr. Schroeder stated that the purpose of the competition was to promote building pride while providing safe and clean facilities. He thanked all the custodial staff members for their hard work during the school year.

PUBLIC COMMENTS

Mr. Leamer opened the floor for public comments. Hearing none, he turned to Dr. Smith for the Report to the Board.

REPORT TO BOARD

Salary & Welfare Committee

Mr. Williams updated the Board on the progress of the Salary & Welfare Committee. He stated that the committee continues to meet, but plans are to wait until July to determine salaries for the 2010-2011 school year. Dr. Smith presented information regarding the cost involved with the recommendations made by the SWC. Vertical movement will cost the district \$139,794 which includes horizontal movement, retirement and a 1.42% increase for non-certificated staff. Career Ladder will cost the district \$251,000 if not funded by the state; adding \$800 to Base B will be an additional cost of \$140,449; revision from sick leave to paid leave will cause less quality instruction in the classroom and cost the district \$135,000; and a shorter teacher contract by one day will be an additional \$63,102. An increase to the budget for health insurance will add \$65,736 annually and the sick leave pool has a minimum unfunded liability of \$54,956.

Facility Committee

Randy Constant updated the Board on the progress of the Facility Committee. The Facility Committee met and discussed the district's bidding process in an effort to promote fairness to local vendors and to receive better bids for the district. He stated that if the district cannot specify what it wants exactly, they are never going to get a fair bid from a vendor. To ensure clear bid specifications and a fair bidding process, Mr. Constant stated that the district may enlist help from local experts in the field of electricity, construction and concrete. He went on to say that the district will be undertaking facility needs projects that work to keep water out of its buildings as well as those that improve student safety.

Program Evaluations

Dr. Smith presented the annual review of two programs as part of the Comprehensive Assessment and Evaluation Plan. The Health Services Program evaluates all personnel and services involved with providing health screenings, health care, health education, and training to students and staff. The Dual Credit Program provides high school students with college credit from North Central Missouri College and Central Methodist College while still in high school. Mr. Constant made a motion to approve the annual evaluations of the Health Services Program and the Dual Credit Program as presented. Mr. Williams second. Motion carried 6-0.

Finance

Dr. Smith updated the Board on Finance. She stated that funding for summer school was approved and classes are projected to begin on June 1st and run through July 2nd. The district foundation formula will progress with a projected 4% reduction, but Dr. Smith warned to be prepared for withholdings throughout the 2010-11 school year. Representative Mike Lair spoke to the Board about the recent legislative session.

Middle School Update

Principal Bryan Copple updated the Board on the progress of students at CMS. He stated that 6th grade continues to have a low "F" list and 7th grade is remaining close to previous months. The 8th grade list has grown some as they are starting to see some students already looking ahead to high school. There has also been a slight rise in discipline; however attendance is remaining steady.

OLD BUSINESS

Facility

Mr. Leamer asked for a motion to open for discussion three projects that were tabled at the April 20th board meeting. The Middle School Walkway, Hot Water Project, and Building Security Cameras were tabled until further information could be gathered regarding the projects. Discussion failed for lack of a motion. The projects will be put through the bid re-evaluation process for reconsideration at a later date.

At-Will Employee Agreement

Dr. Smith presented to the Board an At-Will Employee Agreement form for approval. The form is for non-certified staff and gives only the location, rate of pay, and start date. Dr. Smith was concerned that the former letter given to non-certified staff could be construed as a contract while the At-Will Employee Agreement states that the employee can assume that the position with the district will continue unless notified otherwise. Also states that the anticipated initial assignment is subject to change at the discretion of the District at any time, and thus, is not a commitment to or guarantee of any specific period of employment, salary, job location or job duties. After a brief discussion, Mr. Williams made a motion to adopt the At-Will Employee Agreement as presented. Mr. Meneely second. Motion carried 6-0

NEW BUSINESS

Consent Agenda

Mrs. McCoy made a motion to approve the consent agenda. Mr. Constant second. Motion carried 6-0. Items on the consent agenda included:

- 1) Minutes of the April 20th Board Meeting and Executive Session
- 2) Minutes of the May 12th Special Board Meeting
- 3) Payment of bills totaling \$578,611.19
- 4) Administrative Reports
- 5) Transfer of \$305,826.49 from Fund 1 to Fund 2

Financial Report

Dr. Smith reviewed with the board the Monthly Finance Statement that showed ending balances for each fund for the month of April 2010. Also included for comparison was the Monthly Finance Statement from April 2009. Ending fund balances for April 2010 were:

Fund 1	\$4,039,941.91
Fund 2	0.00
Fund 3	199,234.64
Fund 4	<u>(657,501.69)</u>
	\$ 3,581,674.86

Surplus Property

Dr. Smith presented to the Board a list of items to be listed as surplus property. The list includes tools and miscellaneous from Grand River Technical such as a miter saw, router, sanders, drill sets, space heater, sallzall, and hammer drill. Also included for approval are monitors, printers, and computers that are very old and not usable in the district. An auction to sell the items has been scheduled for May 24th.

After discussion, Mrs. McCoy made a motion to approve the list of GRT items as well as the district technology items as surplus property as recommended. Mrs. Westphal second. Motion carried 6-0.

Health Insurance

Dr. Smith presented to the Board revisions to the district health insurance plan. She stated that the insurance committee met with representatives from the current provider, Great West Healthcare. The recommendation is a joint decision from the committee membership. Employees will have an option to choose one of two plans in which to enroll. The Basic Plan has a deductible of \$1000, a \$3000 out-of-pocket deductible, and a \$100 prescription upfront deductible. The Basic Plan will have an individual cost of \$58 per month. The Choice Plan has a deductible of \$750, a \$3000 out-of-pocket deductible, and a \$100 prescription upfront deductible. The individual cost to the employee will be \$72 per month. The Board cost for both plans is \$385 per month. Dr. Smith also stated that the deductible year runs from January 1st to December 31st. After discussion, Mrs. McCoy made a motion to approve the revisions to the health insurance plan with the monthly district cost at \$385, the monthly employee cost for the Basic Plan at \$58, and the monthly employee cost for the Choice Plan set at \$72. Mr. Williams second. Motion carried 6-0.

Parents as Teachers

Dr. Smith informed the Board that the Parents as Teachers (P.A.T.) program will face a 60% reduction in state funding during the 2010-11 school year. She advised the Board that she and Pam Fetter, Director of Special Services, are working on ways to reconfigure the three P.A.T. positions so that some form of the program will be offered next school year. Once the program is realigned to operate with the available funding, the P.A.T. staff will be encouraged to apply for those positions. Dr. Smith recommended that the Board dissolve the Parents as Teachers program for the 2010-11 school year due to reductions in state funding. Mr. Meneely made a motion to dissolve the Parents as Teachers program for the 2010-11 school year as recommended. Mr. Williams second. Motion carried 6-0.

Facility

Middle School Roof - Dr. Smith presented to the Board one bid proposal from Dean Peyton Contracting for the middle school roof project at a cost of \$51,170. She informed the Board that it was the recommendation of the Facility Committee that the bid be rejected as the bid specifications were not definitive enough to make a decision on the proposal. Mr. Williams made a motion to reject the bid proposal from Dean Peyton Construction for the middle school roof project as recommended. Mr. Meneely second. Motion carried 6-0.

Guttering Project – Dr. Smith presented to the Board one bid proposal from Dean Peyton Contracting for the guttering project at a cost of \$88,460. She informed the Board that it was the recommendation of the Facility Committee that the bid be rejected as the bid specifications were not definitive enough to make a decision on the proposal. Mr. Williams made a motion to reject the bid proposal from Dean Peyton Construction for the guttering project as recommended. Mr. Meneely second. Motion carried 6-0.

Door Replacement – Dr. Smith presented to the Board three bid proposals for the door replacement project. The project calls for the replacement of exterior doors at Dewey, Field, Central, Middle School, and Grand River Technical. Three bids were received: Cameron Glass submitted a proposal at a cost of \$84,440; the proposal from JD's Overhead Door came in at \$135,000; and the proposal from Irvinbilt was for a bid of \$220,000. Dr. Smith stated that the recommendation of the Facility Committee was to accept the bid from Cameron Glass at a total cost of \$84,440. After a brief discussion, Mr. Constant made a motion to accept the bid proposal from Cameron Glass for the replacement of exterior doors at Dewey, Field, Central, Middle School, and GRT at a total cost of \$84,440. Mr. Thomas second. Motion carried 6-0.

Site Lighting – Dr. Smith presented to the Board one bid proposal from Fellhoelter Electric for the site lighting project at a cost of \$35,425. She informed the board that it was the recommendation of the Facility Committee that the bid be rejected as the bid specifications were not definitive enough to make a decision on the proposal. Mr. Williams made a motion to reject the bid proposal from Fellhoelter Electric for the site lighting project as recommended. Mr. Meneely second. Motion carried 6-0.

Contracts – GRTS Carpentry House

Dr. Smith recommended that the Board accept a bid for the Grand River Technical School's building trades class to build its 2011 home for Tom and Julie Ashbrook at a cost of \$10,200 over the cost of construction. The home will be built on Woodcrest Drive in the Hutchinson Addition. Mr. Constant made a motion to accept the bid for the GRT's building trades class to construct its 2011 home for Tom and Julie Ashbrook at a cost of \$10,200 over the cost of construction. Mrs. Westphal second. Motion carried 6-0.

Contracts – Technology

Dr. Smith presented to the Board five bid proposals for network administration and technology services for the district. The successful bidder will maintain the district's networks, the functionality of desktop computers, maintain administrative software, provide technology consulting, and technology purchasing. Dr. Smith recommended that the Board approve the bid proposal submitted from Quality Network Solutions at a cost of \$76,000. The contract will be for three years beginning July 1, 2010 and running thru June 30, 2013. The contract will be subject to an evaluation by March each year, and either party can escape the agreement during this evaluation time. After a brief discussion, Mrs. Westphal made a motion to accept the bid proposal from Quality Network Solutions for network administration and technology services for three years at a cost of \$76,000 per year. Mrs. McCoy second. Motion carried 6-0.

Grants

Dr. Smith stated that no grant applications were submitted for approval.

CORRESPONDENCE

Mr. Leamer highlighted several items of correspondence received during the month.

PUBLIC COMMENT

Mr. Leamer opened the floor for public comments. Larry Gastineau of Gastineau Electric asked the Board why the bid proposal for the Fire Alarm System as CMS was not included on the agenda. The Board apologized for the oversight and stated that the bid would be on the agenda for the regular meeting in June. Rick McCully commented on the district's interest in outsourcing the custodial and maintenance departments. Norman Gregg raised similar concerns regarding the outsourcing of custodial and maintenance and the effect this would have on the community. Cindy Williams also shared concerns for the district's seeking proposals to contract the management of the custodial and maintenance services.

MOTION TO ENTER EXECUTIVE SESSION

Mrs. Westphal made a motion to enter Executive Session as provided under Missouri Revised Statute, Section 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, and legal matters. Mr. Meneely second. A roll call vote was taken. Mrs. McCoy – yea. Mr. Williams – yea. Mr. Constant – yea. Mr. Meneely – yea. Mr. Thomas – yea. Mrs. Westphal – yea. Mr. Leamer – yea. Motion carried 7-0 on voice vote. Open session ended at 8:12 p.m.

Michael Leamer, President

Kristi Newlin, Secretary