

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

Tom Chapman, President  
Michael Leamer, Vice President  
Paul Thomas, Treasurer  
David Meneely, Member

Julie McCoy, Member  
Randy Constant, Member  
David Williams, Member

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Regular Board Meeting  
February 16, 2010

A regular meeting of the Board of Education of the Chillicothe R-II School District was held at the Administrative Office, 1020 Old Hwy 36 West, in the city of Chillicothe, state of Missouri, on February 16, 2010 at 6:30 p.m.

Members Present: Tom Chapman, David Williams, Michael Leamer, Julie McCoy, Randy Constant, David Meneely, and Paul Thomas.

Also Present: Dr. Linda Gray Smith, Ron Wolf, Roger Wolf, Jayme Caughron, Penny Kennebeck, Tony Perry, Bryan Cople, Philip Pohren, Pam Brobst, Anne Jeschke, Nathan Gooding, Ben Price, Chendra Williams, John Goodwin, Jhonna Goodwin, Chester Goodwin, Debbie Goodwin, Victoria Salmonson, Jason & Lisa Greer, Donald Murrill, Linda Fox, Debra Brick, Roger Brick, John DeBey, Patricia Paris, Michelle Reed, Jeff Reed, Blake Reed, Stephanie Baldwin, John & Stephanie Thieme, Michelle Vinson, Jerry Nibarger, Diane Nibarger, Jason Nibarger, Ward Murrill, Robin Westphal, Jr & Sharon Stith, Lisa Rule, Laura Schuler (C-T), Tom Tingerthal (KCHI), and Kristi Newlin.

### CALL TO ORDER

Board President Tom Chapman called the meeting to order at 6:31 p.m. He asked those present to participate in reciting the Pledge of Allegiance.

### APPROVAL OF AGENDA

Mr. Leamer made a motion to approve the agenda as presented. Mrs. McCoy second. Motion carried 6-0.

### WELCOME AND PUBLIC COMMENT

Mr. Chapman welcomed all community and staff in attendance. He opened the floor for public comments. Jason Nibarger, Network Systems Administrator for the District, read a prepared statement to the Board voicing concerns with the administration and the handling of the district technology department. After citing irreconcilable differences, Mr. Nibarger officially resigned his position with the district, effective immediately.

Jerod Hughes, representing Control Technology Solutions, presented the Board with an Energy Star Award for Field Elementary. Mr. Hughes stated that based on an energy audit, Field earned the award as a result of savings from the energy efficient lights and HVAC system recently installed.

### STUDENT RECOGNITION

Tony Perry, CHS Principal, recognized several students for recent achievements. Hannah Thieme was recognized for her recent appointment as FCCLA Region 2 President; Blake Reed for his recent appointment as FCCLA Region 2 Vice President; and Meredith Brick and Ben Dietz for their work on recent Student Council Leadership events. All received a certificate of recognition from Board President Tom Chapman.

Pam Brobst, Dewey Principal, also recognized several students from her building. John Goodwin, Jesse Greer, Remington Gillespie, and Kaden Thomas were recognized for their accomplishments in the Reading Recovery program. Each student received a certificate of recognition from Board President Tom Chapman.

At 6:55 p.m., Mr. Chapman left the meeting and Mr. Leamer took over as acting president.

### REPORT TO BOARD

#### Program Evaluations

As part of the Comprehensive Assessment and Evaluation Plan, Dr. Smith presented to the Board the yearly evaluations of Special Education, Evaluation of Administrators, Professional Development, and School Calendar Development. Dr. Smith recommended that the Board approve the program evaluations as presented. Mr. Williams made a motion to approve the program evaluations of Special Education, Evaluation of Administrators, Professional Development, and School Calendar as presented. Mrs. McCoy second. Motion carried 5-0.

## **CAMPAIGN COMMITTEE**

Dr. Smith updated the Board on the recently formed campaign committee for the construction of a preK-2 building and the renovations and repairs of existing facilities. Charles Meek is chairing the committee, Janet Zion will be coordinating the efforts of the committee, and Paul Steele is serving as treasurer.

## **FACILITY UPDATE**

Dr. Smith stated that twenty-eight contractors attended the pre-bid meeting held on February 4<sup>th</sup>. Bids for the construction of a preK-2 building and the renovations/repairs are due at the district office by 1:00 p.m. on March 1, 2010. A special meeting is scheduled for March 3<sup>rd</sup> for the Board to interview potential contractors.

## **MIDDLE SCHOOL ACHIEVEMENT**

Bryan Copple, CMS Principal, updated the Board on the progress at the middle school. The monthly report stated that as the content begins to get more difficult there has been a slight rise in the number of students receiving a failing grade. The attendance rate remains steady while there has been an increase in discipline referrals.

## **NEW BUSINESS**

### Approval of Consent Agenda

Mr. Constant made a motion to approve the consent agenda. Mr. Williams second. Motion carried 5-0. Items on the consent agenda included:

- 1) Minutes from the January 19, 2010 regular meeting and executive session.
- 2) Minutes from the January 22, 2010 special meeting.
- 3) Minutes from the February 1, 2010 special meeting and executive session.
- 4) Payment of Bills totaling \$459,619.69
- 5) Administrative Reports
- 6) Transfer from Fund 1 to Fund 2 in the amount of \$506,536.53

### Financial Report

Dr. Smith reviewed with the Board the Monthly Finance Statement that shows ending balances for each fund for the month of January 2010. Also included for comparison is the Monthly Finance Statement from January 2009. Ending balances for January 2010 are as follows:

Fund 1 -	\$4,462,865.87
Fund 2 -	0.00
Fund 3 -	690,300.27
Fund 4 -	<u>(160,858.40)</u>
	\$4,992,307.74

Dr. Smith also presented an investment report to the Board which summarized investments and ending balances in the district's general fund and a balance of \$552,266.86 employee health care and flex care funds.

### Budget Reduction Plan for 2010-2011

Dr. Smith presented to the Board a budget reduction plan for the 2010-2011 school year. She said that the budget is being developed to balance between the projected revenues and the projected expenditures. For the longevity of the District, it is important to "live within our means". The tentative budget for 2010-2011 reflects a 4% reduction in revenue from MO DESE and a 1% decline in the assessed valuation of the district. With over 60% of the budget being personnel, whenever there is a retirement of a resignation, each position needs to be evaluated for possible realignment or reduction. The criteria used in such evaluations involve recommended number ratios by MO DESE; district-adopted class size recommendations; legal requirements; and effect on programming. Based on these criteria, Dr. Smith recommended the following reductions for the 2010-2011 budget:

- 2/5 administrators for the elementary buildings. Mrs. Brobst will serve as reading coordinator for all buildings, and Mr. Pohren will serve as the lead principal for grades 2-5. A part-time principal will be hired to be housed at Central. The position will be combined with another job within the district. Each elementary building will have a principal present when students arrive and leave, to be there for emergencies, and to make the connections for the substitute teachers.
- .5 assistant superintendent. Other administrators will assume some of the current responsibilities. The transportation director will be assigned to the assistant middle school principal, GRTS administrators will assume some responsibilities, as will the superintendent.
- 1.5 guidance counselors at the high school
- 2 classroom teaching positions at the middle school will not be replaced
- 1 special education position at the middle school will not be replaced
- CACE staff numbers will be partially dependent on numbers of students that pay tuition.

After a brief discussion, Mrs. McCoy made a motion to approve the budget reduction plan and to implement the changes outlined in the plan for the 2010-2011 school year. Mr. Constant second. Motion carried 5-0.

#### Hornet Check Cards

Dr. Smith presented to the Board a proposal from Citizens Bank & Trust to partner with the District to make Visa Check (debit) cards featuring the school mascot, logo and colors available to bank members. The Affinity School Visa Check Card program would be an exclusive agreement between the District and CBT. The agreement calls for CBT to be the exclusive provider of Visa Check Cards for the Chillicothe Hornets and would not allow any other financial institution to provide a similar service. In return, CBT would agree to pay proceeds \$.05 for point of sale PIN based and \$.05 point of sale signature based from qualifying transactions. After a brief discussion, Mr. Leamer made a motion to table the discussion on the Hornet Visa Check Cards and gave Dr. Smith the authorization to visit with CBT and obtain more information regarding the exclusivity of the contract. Mr. Constant second. Motion carried 5-0. The issue will be revisited at the March regular board meeting.

#### Facility

##### A) CMS Walkway Bid Specifications

Dr. Smith presented to the Board proposed bid specifications for the middle school walkway and drainage projects. The walkway and drainage project bid specifications both involve replacing and widening the existing walkway at CMS to 10 feet wide and improving drainage in the area. One option asks for bids on a covered walkway with options for walled sides and another option without sides. After discussion, Mr. Constant made a motion to approve the bid specifications for the middle school walkway and drainage projects as presented. Mrs. McCoy second. Motion carried 5-0.

##### B) Options for Hot Water

Dr. Smith presented to the Board proposed bid specifications for the installation of water heaters at Dewey, Field, Central, and CMS. Specifications include one water heater per two adjacent restrooms or one for single restroom; connect hot water line to existing plumbing connections in all building restrooms and teacher workrooms; replace faucet fixtures to provide mixed hot and cold water out of same faucet. Mr. Constant made a motion to approve the bid specifications for the installation of water heaters at Dewey, Field, Central, and CMS as presented. Mrs. McCoy second. Motion carried 5-0.

##### C) Bid for Bus Purchase

Dr. Smith then presented to the Board proposed bid specifications for a new or used 65-passenger bus. Delivery of the bus would be after the start of the next fiscal year in July or August. After a brief discussion, Mr. Williams made a motion to approve the bid specifications for the new or used 65-passenger bus as presented. Mr. Constant second. Motion carried 5-0.

#### Grant Applications

Dr. Smith presented grant applications to the Board for approval. Department of Education Counseling grant is a \$350,000/year grant which would fund more counselors, social workers, and a part time psychologist for grades K-8. DNR Scrap Tire grant is a \$20,000 grant with a 25% match. The Missouri Options grant is an \$8000 grant which will fund small laptops for students, test prep books, and software. And the FEMA Safe Room grant will cover 75% of the cost of the safe room structure within a new building. After a brief discussion, Mrs. McCoy made a motion to approve the grant applications for the Department of Education Counseling, DNR Scrap Tire, Missouri Options, and FEMA Safe Room grants as presented. Mr. Constant second. Motion carried 5-0.

#### MSBA Policy Updates

Dr. Smith presented to the Board the MSBA 2010A update of policies, procedures, and forms. Most of the changes in the update are a result of changes in state and federal law. The explanations at the end of each document summarize the reasons for the changes and provide other considerations and guidance. Dr. Smith stated that this is the first of three readings and suggested that each member of the board take a section for review and outlines the changes for the Board at the next regular meeting.

#### MSBA Board of Directors Nomination

Dr. Smith recommended that the Board nominate Julie McCoy for the office of Region 2 Governmental Relations Chair on the MSBA's Board of Directors. So moved by Mr. Constant. Second by Mr. Williams. Motion carried 5-0.

#### **CORRESPONDENCE**

Mr. Leamer highlighted any letters of correspondence received during the month as well as date reminders for meetings and lunches at district buildings.

**PUBLIC COMMENTS**

Mr. Leamer invited comments, concerns and/or suggestions from the audience.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

Mr. Thomas made a motion to adjourn to Executive Session as provided under Missouri Revised Statute, Section 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, and legal matters. Mr. Williams second. A roll call vote was taken. Mrs. McCoy – yea. Mr. Williams – yea. Mr. Constant – yea. Mr. Leamer – yea. Mr. Meneely – yea. Mr. Thomas – yea. Motion carried 6-0 on voice vote. Meeting adjourned at 7:47 p.m.

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Tom Chapman, President

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Kristi Newlin, Secretary