

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Tom Chapman, President
Michael Leamer, Vice President
Paul Thomas, Treasurer
David Meneely, Member

Julie McCoy, Member
David Williams, Member
Randy Constant, Member

REGULAR BOARD MEETING April 20, 2010

A regular meeting of the Board of Education of the Chillicothe R-II School District was held at the Administrative Office, 1020 Old Hwy 36 West, in the city of Chillicothe, state of Missouri, on April 20, 2010, at 6:30 p.m.

Members present: Tom Chapman, David Williams, Michael Leamer, Randy Constant, David Meneely, Paul Thomas, and Julie McCoy.

Also present: Dr. Linda Gray Smith, Ron Wolf, Roger Wolf, Tony Perry, Pam Brobst, Paula Grozinger, Philip Pohren, Bryan Copple, Pam Fetter, Penny Kennebeck, Jayme Caughron, Shelly Turner, Hillary Beemer, Hannah Morgan, Rusty Black, Carla Morgan, Jane Moore, John DeBey, Keith Dietzschold, Joy Hathcock, Craig Hathcock, Erica Baker, James Morgan, Jared Ray, Nathaniel Coleman, Marvin Hathcock, Jared Coleman, Brandon McCracken, Cody Wade, Vicky Duckworth, Brandon Dennis, Brandon Duckworth, Jeff Ashford, Lori Ashford, Caela Ashford, Susan & Mark Norris, Beth Milanovich, Pam Gabel, Nancy Burtch, Anna McNay, Lindy, Wagner, Clair & Callaway Chapman, Robin Westphal, Laura Schuler (C-T), Tom Tingerthal (KCHI), and Kristi Newlin.

CALL TO ORDER

Board President Tom Chapman called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

Mrs. McCoy made a motion to approve the agenda. Mr. Williams second. Motion carried 6-0.

STUDENT RECOGNITION

Jayme Caughron introduced several students from the Grand River Technical School for their achievements and service projects in which they participate. One student from each CTSO was picked to represent their organization based on their strong work ethic, excellent attendance, superior grades, and good manners. Hannah Morgan was chosen to represent FBLA, Caela Ashford for FFA, Joy Hathcock for SkillsUSA, and Chloe Allen for FCCLA. Each student was presented with a Student Recognition Award from Board President Tom Chapman.

Caela Ashford recited the speech that she presented at FFA contest.

Lowes Presentation

Eric Heide from Lowes presented a \$10,000 check to the GRT SkillsUSA student organization for their award-winning project, K.I.T.T.E.N. Instructor Brandon Dennis accepted the award on behalf of the organization and stated that the GRT was the only school in Missouri to receive the award, and there were only seventeen awards given nationwide.

WELCOME AND PUBLIC COMMENTS

Mr. Chapman welcomed all administrators, staff and community in attendance. Mr. Chapman also recognized Craig Hathcock and members of Boy Scout Troop 122 for attending the meeting. Hannah Morgan sang the Star Spangled Banner and Joy Hathcock and Chloe Allen led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Chapman then opened the floor for public comments. No comments were heard at this time.

REPORT TO BOARD

Literacy Coaches

Paula Grozinger introduced the literacy coach and several classroom teachers from Field Elementary. Shelly Turner, Billie McGraw, Jenny Hill, Hillary Beemer, and Brandi Ellis gave a PowerPoint presentation titled "Are You Smarter than a Literacy Coach?" It was an overview of the work done by the literacy coach and by the classroom teachers.

Program Evaluations

Dr. Smith presented to the board the program evaluations on the following programs: Effectiveness/Participation Rates of Co-Curricular & Extra-Curricular Activities; Missouri Preschool Project & Title I Preschool; Parents as Teachers; and Evaluation of Support Staff. After a brief discussion, Mr. Leamer made a motion to approve the program evaluations as presented. Mr. Constant second. Motion carried 6-0.

Facility Committee

Dr. Smith invited Randy Constant to update the Board on the meeting of the facility committee. The committee prepared a facility priority list for repairs, which included the following:

1. Fire alarm system in the middle school
2. Site security lighting
3. Middle School drainage
4. Middle School walkway
5. Security camera at building entrances
6. Guttering at Central, Dewey, and Field Schools
7. Middle School Roof
8. Doors replacement at buildings
9. Hot water in building restrooms

Salary and Welfare Committee

Dr. Smith invited John DeBey, SWC Chairman, to update the Board on the progress of the Salary and Welfare Committee. He stated that the committee met and discussed the district financials. The recommendations of the SWC are vertical movement on the salary schedule for eligible staff members, career ladder funding, adding \$800 to Base B, revise sick leave to paid leave, and to shorten teacher's contract by one day. Mr. DeBey stated that the list of recommendations was in priority order. Mr. Chapman stated that the proposal would be considered.

Budget Committee

Dr. Smith invited David Williams to update the Board on the meeting of the budget committee. He stated that the budget for 2010-2011 is built on a 4% reduction in state funding and a 1% reduction in local assessed valuation. Supply budgets are being reduced to enable more funding for maintenance projects.

OLD BUSINESS

Board Policy

Dr. Smith presented to the Board several MSBA policies that she recommended for approval. Those included were:

- Policy DIE Audits
- Policy FEF Construction Contracts
- Policy GBBDA Family and Medical Leave
- Policy GBEBB Criminal Background Checks
- Policy BGH Staff/Student Relations
- Policy GDC Support Staff Recruiting and Hiring
- Policy IC Academic Calendar/Year/Day
- Policy IND School Ceremonies and Observances
- Policy JEC School Admissions
- Policy JHCB Immunization of Students

After a brief discussion, Mr. Williams made a motion to approve the MSBA policies as recommended. Mr. Leamer second. Motion carried 6-0.

REORGANIZATION OF BOARD

Certify Election Results

Dr. Smith presented the election results of the Municipal Election held on April 6, 2010. According to the results, the two positions available for a three-year term would be filled by David Meneely with 1,621 votes and Robin Westphal with 1,506 votes. The position available for a one-year term would be filled by Randy Constant with 1,551 votes. Dr. Smith recommended that David Meneely and Robin Westphal fill the two positions available for a three-(3) year term and Randy Constant fill the one-year position on the Chillicothe R-II School Board. Mrs. McCoy made a motion to certify the election results as presented and appoint David Meneely and Robin Westphal as board members for a three (3) year term and Randy Constant for a one-year term. Mr. Constant second. Motion carried 6-0. (For the election results, see attachments to these minutes.)

Motion to "Sine Die"

Mr. Constant made a motion to "Sine Die". Mr. Williams second. Motion carried 6-0.

Presentations

Mr. Leamer presented a plaque to outgoing Board President Tom Chapman in honor of his years of service to the district and the school board.

Administer Oath of Office

Board Secretary Kristi Newlin administered the Oath of Office to David Meneely, Robin Westphal, and Randy Constant. The board then set about the task of electing officers. (For a copy of the Oath of Office, see attachments to these minutes.)

Election of Officers

Dr. Smith asked for nominations for Board President. Mrs. McCoy made a motion to nominate Michael Leamer as Board President. Mr. Williams second. Motion carried 5-0-1 with Mr. Leamer abstaining from the vote. For the office of Vice President, Mr. Williams made a motion to nominate Paul Thomas. Mrs. McCoy second. Motion carried 5-0-1 with Mr. Thomas abstaining from the vote. For the office of Treasurer, Mr. Constant made the motion to nominate David Meneely. Mr. Williams second. Motion carried 5-0-1 with Mr. Meneely abstaining from the vote. For the office of Secretary, Mr. Williams made the motion to nominate Kristi Newlin. Mrs. McCoy second. Motion carried 6-0.

Board Members for Reorganized Board (4-20-10)

Michael Leamer, President	Julie McCoy, Member
Paul Thomas, Vice President	David Williams, Member
David Meneely, Treasurer	Randy Constant, Member
Robin Westphal, Member	

Mr. Leamer appointed board members to the following committees:

- Health Insurance – Paul Thomas and Robin Westphal
- Salary and Welfare – David Williams and Julie McCoy
- Educational Foundation – Julie McCoy
- Budget – David Williams, David Meneely, and Michael Leamer
- Facility – Randy Constant, Paul Thomas, and Michael Leamer
- Technology – Randy Constant, David Meneely, and Robin Westphal

Mr. Leamer also assigned each board member to serve as representatives for the following buildings:

- CHS – Michael Leamer
- CMS – Julie McCoy
- Central – Randy Constant
- Field – Paul Thomas
- Dewey – David Williams
- Garrison & CACE – Robin Westphal
- GRTS- David Meneely

NEW BUSINESS

Approval of Consent Agenda

Mr. Williams made a motion to approve the consent agenda. Mr. Constant second. Motion carried 6-0. Items on the consent agenda included:

- Minutes of the March 16, 2010 regular Board Meeting and Executive Session.
- Payment of Bills totaling \$
- Administrative Reports
- Transfer from Fund I to Fund II in the amount of \$298,390.14

Financial Report

Dr. Smith reviewed with the Board the Monthly Finance Statement that showed ending balance of each fund for the month ended March 2010. Also included for comparison was the Monthly Finance Statement from March 2009. Ending fund balances for March 2010 are as follows:

Fund 1	\$4,191,666.15
Fund 2	0.00
Fund 3	187,061.69
Fund 4	<u>(533,094.18)</u>
	\$ 3,845,633.66

Also included for review was the 3rd quarter General Ledger showing revenues and expenditures through April 2010. The GL shows revenues received at 77% of the budget and expenditures at 70%.

Surplus Property

D. Smith presented to the Board a list of property that Grand River Technical needs declared as surplus in order for them to be sold in May 2010. The items included six (6) cars from the auto collision class; a 1999 Chevy Suburban, 2005 Ford Escort, 2006 Pontiac Vibe, 2007 Pontiac Vibe, 2008 Ford Focus, and a 2008 Chevy Cobalt. Mr. Williams made a motion to declare six (6) cars listed as surplus property as recommended. Mr. Constant second. Motion carried 6-0.

FACILITY

Dr. Smith presented to the Board several bids for facility renovation and repair.

Middle School Walkway Project

Dr. Smith presented to the Board one bid from Copeland Development & Construction for the construction of a 1,720 SF walkway at the middle school. The building would consist of a pre-engineered steel framed building with a standing seam metal roof system and concrete foundations for a price of \$69,198. After discussion, Mr. Constant made a motion to table action on the middle school walkway until further information can be gathered about the project. Mrs. McCoy second. Motion carried 6-0.

Middle School Drainage Project

Dr. Smith presented to the Board one bid from Copeland Development & Construction for the construction of a drainage system and sidewalk repair between the small gym and the far East two-story structure at the middle school at a price of \$53,372. Dr. Smith recommended that the Board accept the bid proposal from Copeland Development & Construction at a total cost of \$53,372. After discussion, Mr. Constant made a motion to accept the proposal from Copeland Development & Construction for the middle school drainage project at a cost of \$53,372. Mr. Constant second. Motion carried 6-0.

Hot Water Project

Dr. Smith presented to the Board one bid from Town and Country Plumbing and Trenching for the installation or retrofit of hot water heaters in the restroom and teacher workrooms at Dewey, Field, Central and CMS. The bid proposal from Town & Country was for a total price of \$69,500. After some discussion, Mr. Constant made a motion to table action on the hot water project until further information can be gathered about the project. Mrs. McCoy second. Motion carried 6-0.

Security Camera Project

Dr. Smith presented to the Board two bids for the installation of a security system at Dewey, Field, Central, CMS, CHS, GRT, and the new Ag building. American Digital Security submitted a proposal at a total cost of \$89,423.59. The bid submitted from Midwest Digital Systems was for a price of \$78,955. After a brief discussion, Mr. Constant made a motion to table action on the security camera project until further information can be gathered about the project. Mrs. McCoy second. Motion carried 6-0.

Gym Floor Refinishing Project

Dr. Smith presented to the Board two bids for the refinishing of the CHS gym floor, CMS gym floor, and the Field House floor. Malone Floor Corporation submitted a proposal at a total cost of \$4,835. The bid submitted from Ron Clawson was for a total price of \$4,480. Dr. Smith recommended that the Board accept the proposal from Ron Clawson. Mr. Constant made a motion to accept the bid proposal from Ron Clawson for the refinishing of the CHS gym floor, CMS gym floor and the Field House floor at a total cost of \$4,480. Mrs. McCoy second. Motion carried 6-0.

Mowing Bids

Dr. Smith presented to the Board proposals for the lawn mowing at the district buildings. The successful bidder was to submit an amount for lawn care for the individual buildings. Three bids were submitted; Griffin Mowing at a total cost of \$3,160; Greener Lawn at a total cost of \$5,300; and Figg Lawn Care at a total cost of \$4,000. Dr. Smith recommended that the Board accept the bid from Griffin Mowing. After a brief discussion, Mrs. McCoy made a motion to accept the bid from Griffin Mowing for the lawn mowing at the district buildings at a combined total cost of \$3,160. Mrs. Westphal second. Motion carried 6-0. The breakdown per building is as follows:

Churchill Office Area	\$140.00
Churchill Area	\$100.00
Middle School	\$660.00
Garrison Elementary	\$240.00
Field Elementary	\$200.00
Dewey Elementary	\$180.00

Central Elementary	\$140.00
High School	\$1,100.00
GRTS	\$240.00
Bryan St properties	\$160.00

New Ag Building Concrete Project

Dr. Smith presented to the Board two bid proposals for the concrete at the new agricultural building site. C & R Concrete Construction submitted a bid for both sites at a total cost of \$104,737.50. The bid submitted by Johnson Concrete Construction for both site #1 and site #2 was for a total cost of \$87,481.60. Dr. Smith recommended that the Board accept the bid proposal from Johnson Concrete Construction. Mr. Williams made a motion to accept the bid proposal from Johnson Concrete Construction at a total cost of \$87,481.60. Mr. Meneely second. Motion carried 6-0.

CHS HVAC Retrofit Project

Dr. Smith presented to the Board two proposals for the pipe retrofitting and system flushing for the high school HVAC system. Peters Heating & Air Conditioning submitted a bid at a cost of \$82,390. The bid from Environmental Mechanical Contractors was for a cost of \$230,592. Dr. Smith informed the Board that Facility Solutions Group (FSG), who will be supervising the repair of the HVAC system, was able to work with Peters Heating & A/C in amending the bid to a total cost of \$75,000. Dr. Smith recommended the Board accept the bid from Peters Heating & Air Conditioning at the amended cost of \$75,000. Mrs. McCoy made a motion to accept the amended bid proposal from Peters Heating & Air for the repair of the high school HVAC system at a total cost of \$75,000. Mr. Williams second. Motion carried 6-0. Dr. Smith stated that the district will pay FSG a total of \$4,000 for the supervision of the HVAC repair project.

INSTRUCTION

Technology Bid Package

Dr. Smith presented to the Board the bid specifications for the contracting of the district technology. The RFP states that the service provider will maintain the district's networks, the functionality of the district's desktop computers, will assist district personnel in maintaining administrative software, will provide technology consulting, and technology purchasing. Bids are due May 11th with approval at the May regular board meeting. Mr. Constant made a motion to approve the bid specifications for the contracting of the district technology. Mrs. McCoy second. Motion carried 6-0.

CALENDAR

Dr. Smith presented to the Board an amendment to the 2010-2011 school calendar. She stated that November 9, 2010 will be a staff development day as Mike Mattos will be in the district on that date to speak to staff members. Also changed September 10, 2010 to an early-out day. There is no longer a teacher workday at the conclusion of the school year. Mr. Williams made a motion to approve the revisions to the 2010-2011 school calendar. Mr. Constant second. Motion carried 6-0. (For a copy of the calendar (v5) see attachments to these minutes.)

TRANSPORTATION

Bus Purchase

Dr. Smith presented to the Board two bid proposals for the purchase of a school bus. Each bidder provided a bid for both a new and used bus. Central States Bus Sales submitted a bid proposal for a new 2011 Blue Bird at a price of \$75,976, and a used 2009 Blue Bird at a cost of \$63,900. The bid from Midwest Bus Sales was for a new 2011 Thomas at a cost of \$84,019, and a used 2009 Thomas at a cost of \$67,480. Dr. Smith recommended that the Board accept either of the bids from Central States Bus Sales. After a brief discussion, Mr. Williams made a motion to accept the bid from Central States Bus Sales for the new 2011 Blue Bird bus at a total cost of \$75,976. Mrs. McCoy second. Motion carried 6-0.

GRANTS

Dr. Smith recommended that the Board approve the application for an extension to the middle school mentoring grant, participation in I3 grant application for technology, service learning, and math/science professional development. After discussion, Mrs. Westphal made a motion to authorize the district grant writer to apply for an extension to the mentor grant and the I3 grant. Mr. Williams second. Motion carried 6-0.

POLICY

At-Will Employee

Dr. Smith presented for review an example of a contract for the employment of an at-will employee. She stated that this new format would be used for non-certificated employees and allows more flexibility for the district. The form was recommended by the legal counselors at Missouri School Boards Association. The Board will revisit the policy revision at the May regular board meeting.

Schedule Special Meeting

Mr. Leamer recommended that a special meeting be scheduled for May 12, 2010 in order to approve the 2010 high school graduates. So moved by Mr. Williams. Second by Mr. Constant. Motion carried 6-0.

CORRESPONDENCE

Dr. Smith reminded the Board of the MSBA Spring Region 2 meeting on May 5th at the Chillicothe High School. Also included in the packet were several letters of support from students in the CACE program.

PUBLIC COMMENTS

Mr. Leamer opened the floor for public comments. Tom Chapman read a statement thanking the parents, teachers, and residents of the district for the opportunity to serve on the school board.

MOTION TO ENTER EXECUTIVE SESSION

Mrs. Westphal made a motion to enter into executive session as provided under Missouri Revised Statute, Section 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, and legal matters. Mr. Constant second. A roll call vote was taken. Mrs. McCoy - yea. Mr. Williams - yea. Mr. Constant - yea. Mr. Meneely - yea. Mr. Thomas - yea. Mrs. Westphal - yea. Mr. Leamer - yea. Motion carried 7-0 on voice vote. Meeting adjourned at 8:06 p.m.

Michael Leamer, President

Kristi Newlin, Secretary